



THIAGARAJAR
SCHOOL OF MANAGEMENT
(An Autonomous College affiliated to Madurai Kamaraj University)
Accredited by NAAC with 'A' Grade

Established in 1962
Pamban Swamy Nagar,
Thirupparankundram,
Madurai - 625 005.
Tamil Nadu, India.
Tel : +91 452 248 4099
Tel : +91 452 248 6900
URL : www.tsm.ac.in

15/07/2020

CIRCULAR 1 [ASHP]

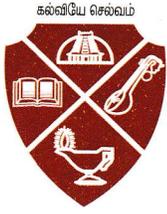
ANTI-SEXUAL HARRASMENT POLICY:

[Ref: University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulation 2015].

Act Decisively Against all gender based violence perpetrated against employees and students or all sexes recognizing that primarily women employees and students and some male students and students of third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation.

- As an Institution we are committed to zero tolerance policy towards sexual harassment. And also committed to have its campus free from discrimination, harassment, retaliation or sexual assault at all levels.
- As an Institution we are committed to conducting and governing ourselves with ethics, transparency and accountability and for this we have developed redressal committees with the active support of Principal, Programme Heads, Admin Head and Hostel Warden and Student Volunteers.
- We conduct meetings as per our practices and procedures, in which we ensure the ethical conduct at all levels is promoted across our value chain.
- We are dedicated in ensuring that our educational environment is conducive to fair, safe and harmonious relationship, based on the mutual trust and respect, between all the associates of the Institution.
- We ensure that discrimination and harassment of any type is strictly prohibited. We wish to promote and maintain this culture extending to all our stakeholders.
- Our main motive/aim is to provide safe working environment and to prohibit any form of sexual harassment.
- Any violation of the norms of conduct will result in severe disciplinary action including termination, besides being subjected to proceeding under the UGC Regulations PPR SHWS HEI 2015.





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CIRCULAR 1 [ASHP] Cont'd.

Procedure for Approaching Internal Complaints Committee [ICC].

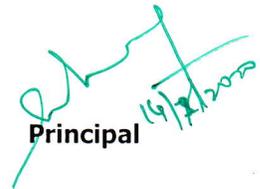
ICC deals with issues relating to sexual harassment at the Thiagarajar School of Management. It is applicable to all students, staff and faculty. A complaint of discrimination or sexual harassment may be lodged by the victim or a third party. A written complaint or Mail communication may be addressed to Committee. If the complaint is made to the Principal, or any of the Committee members, they may forward it to the other members of the Committee and arrange for a meeting.

Internal Complaints Committee

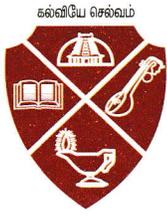
Name	Designation	Role	Contact.no	Mail ID
Dr. M. Selvalakshmi	Principal	Chairperson [Presiding Officer]	9843351013	principal@tsm.ac.in
Dr. N. Manjula	Faculty Member	Member	9894656546	manjulan@tsm.ac.in
Dr. SP. Denisia	Faculty Member	Member	9442753606	denisia@tsm.ac.in
Dr. GS. Nalini	Faculty Member	Member	9952109753	nalini@tsm.ac.in
Mr. R.S. Natraj	Manager – HR & Admin	Member	8220008582	natraj@tsm.ac.in
Mrs. P.K.M. Andal Padmini	Advocate	External Member	7373775755	ilpaka@rediffmail.com
Ms. Anjali Chaudhari	Student II PGDM	Member	7042608633	anjalich2796@tsm.ac.in
Ms. RM. Kabila	Student II MBA	Member	9500864634	kabilavisalakshi@tsm.ac.in
Ms. N. Swetha	Student II MBA	Member	9489839400	swethnar@tsm.ac.in

If Found guilty then list of Actions includes.

- A fine up to Rs.2.5 lakhs
- Students found guilty of harassing will be expelled from college
- Reporting to the police


Principal





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CIRCULAR 2 [ARR]

ANTI RAGGING RULES

[Ref: UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.]

- Ragging in any form including the physical assault of junior students by senior students, or forcing the newcomers to perform such indecent acts which causes mental strain to them is strictly prohibited inside the premises of the institution.
- The senior students can interact with the junior students/ newcomers in classrooms, library, labs, cafeteria, dining hall of hostels and recreation room.
- The students found ragging can be punished if proved as under:-
 - a. A fine up to Rs.2.5 lakh as per UGC norms.
 - b. Students found guilty of ragging will be expelled from college
 - c. Reporting to Police.
- **Anti-ragging cell:** The following anti-ragging cell will function in our college and any student who is in need of help may contact any member at any time.

Dr. M. Selvalakshmi	Principal	Chairman Anti-ragging Cell	9843351013	principal@tsm.ac.in
Dr. M. Balaji	Dean – MBA	Member	9994110107	mbalaji@tsm.ac.in
Dr. Goutam Sutar	Dean – PGDM	Member	9750420360	goutamsutar@tsm.ac.in
Dr. S.P.Denisia	Faculty Member	Member	9442753606	denisia@tsm.ac.in
Dr. B. Nataraj	Faculty Member	Member	9940920913	bnataraj@tsm.ac.in
Mr. R.S. Natraj	Manager – HR & Admin	Member	8220008582	natraj@tsm.ac.in
Mr. Viswesvaran P	Student II PGDM	Member	9500816119	Viswesvaran009@tsm.ac.in
Mr. Pradeep Bosh S	Student II MBA	Member	9791916122	pradeepbosh@tsm.ac.in
Mrs. G.Geetha	Warden–Meenakshi (Ladies) Hostel	Member	9698068633	geetha@tsm.ac.in
Mr. A. Sivalingam	Warden–Skandha (Gents) Hostel	Member	7992366167/ 8986158685	sivalingam@tsm.ac.in

Principal 14/7/2020





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CIRCULAR 3 – [GRR]

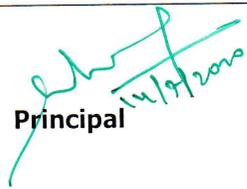
Grievance Redressal Rules.

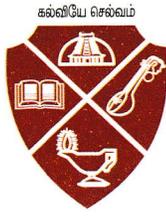
[Ref: UGC Grievance Redressal Regulations, 2012.]

Any student who has any Grievance / Complaint can Send email or contact through mobile to Grievance Committee members.

Members of Grievance Committee is as under:

Dr. M. Selvalakshmi	Principal	Chairman Complaint Cell	9843351013	principal@tsm.ac.in
Dr. M. Balaji	Dean – MBA	Member	9994110107	mbalaji@tsm.ac.in
Dr. Goutam Sutar	Dean – PGDM	Member	9786194449	goutamsutar@tsm.ac.in
Prof. Ved Srinivas	Faculty Member	Member	7483079953	vedsrinivas@tsm.ac.in
Mr. R.S. Natraj	Manager – HR & Admin	Member	8220008582	natraj@tsm.ac.in
Mr. Prabhu KC	Student II PGDM	Member	7708857364	k.c.prabu15@tsm.ac.in
Mr. Joe Alan A	Student II MBA	Member	9489855337	Joealan18@tsm.ac.in
Mrs. G.Geetha	Warden–Meenakshi (Ladies) Hostel	Member	9698068633	geetha@tsm.ac.in
Mr. A. Sivalingam	Warden–Skandha (Gents) Hostel	Member	7992366167/ 8986158685	sivalingam@tsm.ac.in


Principal



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CIRCULAR 4 – [SCST]

Committee for SC/ST

(The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989

Any student who has any Grievance / Complaint can send email or contact through mobile to SC/ST Committee members.

Members of SC/ST Committee is as under:

Dr. M. Selvalakshmi	Principal	Chairman Complaint Cell	9843351013	principal@tsm.ac.in
Dr. M. Balaji	Dean – MBA	Member	9994110107	mbalaji@tsm.ac.in
Dr. Goutam Sutar	Dean – PGDM	Member	9786194449	goutamsutar@tsm.ac.in
Prof. Ved Srinivas	Faculty Member	Member	7483079953	vedsrinivas@tsm.ac.in
Mr. R.S. Natraj	Manager – HR & Admin	Member	8220008582	natraj@tsm.ac.in
Mr. Prabhu KC	Student II PGDM	Member	7708857364	k.c.prabu15@tsm.ac.in
Mr. Joe Alan A	Student II MBA	Member	9489855337	Joealan18@tsm.ac.in
Mrs. G.Geetha	Warden–Meenakshi (Ladies) Hostel	Member	9698068633	geetha@tsm.ac.in
Mr. A. Sivalingam	Warden–Skandha (Gents) Hostel	Member	7992366167/ 8986158685	sivalingam@tsm.ac.in


Principal